



There is no entry fee for the

REVISED 10/27



# 2017 HOLIDAY PARADE ENTRY DECK THE HALLS

Saturday, **Dec. 9, 2017**

## MAKE YOUR PLANS NOW TO PARTICIPATE IN THE MADISON HOLIDAY PARADE 2016!

We're following the North Main St. route for 2017. The parade will impact College Dr./N. Main St./W. Jefferson St. and 2nd St. plus all intersecting streets.

Madison Main Street and the City of Madison invite you to participate in our annual holiday parade through downtown Madison. There is no entry fee for the parade but you must submit an application and be approved to participate. The deadline to enter is December 4, 2017. Rules & Guidelines are included with this form—please read carefully, and don't hesitate to call with questions.

Group leaders please be sure that parents and guardians are given a copy of the rules and regulations, a MCHS campus map, and post parade pick-up instructions for use on the day of the parade.

Three float prizes will be awarded: Best in Show, Most Creative, and Best Use Of Theme (\$100 Downtown Dollar Prize to a winner in each category!)

Name of organization \_\_\_\_\_

Name of contact person \_\_\_\_\_

Address of contact \_\_\_\_\_

Daytime phone \_\_\_\_\_ Evening phone \_\_\_\_\_

Email of contact \_\_\_\_\_

### PLEASE CHECK ALL THAT APPLY:

Vehicle Type \_\_\_\_\_ Float (type/length) \_\_\_\_\_ Horses (confirm clean-up plan) \_\_\_\_\_

Walking unit \_\_\_\_\_ Band \_\_\_\_\_ Other (please describe) \_\_\_\_\_

### RETURN ENTRIES TO MADISON CITY HALL

#### MAIL TO:

City of Madison  
Attn. Colleen Hall, Main Street Event Coordinator  
132 N. Main St. PO Box 32  
Madison GA 30650

#### DROP OFF:

Madison City Hall  
Main Street & Planning Office  
(High St entrance)  
Attn. Colleen Hall

#### EMAIL:

Colleen Hall  
[chall@madisonga.com](mailto:chall@madisonga.com)

# Holiday Parade Rules & Guidelines

## PLEASE READ CAREFULLY AND DISTRIBUTE TO EACH PARTICIPANT IN YOUR GROUP.

The parade will follow the N. Main St. route this year, please review the attached map to acquaint yourself with the route. Also attached is the parade staging map to help you find your way around during parade set up.

- 1. Absolutely no throwing, handing out, or distributing of candy, favors, or literature of any kind from any parade participant.** This is a serious safety issue—if anyone violates this rule, the parade will be stopped by the Madison Police..
- 2. Floats, vehicles, and horse line-up and check-in will be at the Morgan County High School (MCHS) student parking lot.** All touch-up and staging will happen in the center of the lot. Participants can check-in for line-up as early as 2:00 p.m. at the Student Drive entrance to the parking lot. All parade participants must be in line by 3:15 p.m. to participate. Floats will be judged and awards will be given on site, then publicly announced at the corner of N. Main St. and W. Jefferson St. Floats must be finished and riders must be on floats prior to receiving the registration number for line-up. (see **LOADING** below).

**Walkers line-up and check-in at the tennis courts.** Walkers will feed in to the parade from there. Walkers should park at the BOE parking lot or at the lot between the BOE and the tennis courts.

**Parents dropping off,** see attached map to find the drop off barricades **See staging map** riders lane at MCHS—not the Student Drive—no parking in the drop-off line, parade volunteers will be at the barricades to help your child find their float.

- 3. The Route.** Floats, vehicles, and horse entries will leave the Aquatic Center and move up College Dr. toward N. Main St. The MCHS Band, walkers, and santa will feed-in on College Dr. >>> At N. Main St. the parade will turn left and continue toward downtown. >>> At Jefferson St. the parade will turn right and move up W. Jefferson St. toward Town Park. >>> At 2nd St. everyone will turn right and **CHOOSE** one of the following:

- 1) line up behind the police car (parade lead car) along 2nd St. and return to MCHS—any vehicles returning to MCHS should be following the lead car. NOTE: City streets will be re-opened shortly after the parade has passed;
- 2) turn right on High St and drop riders at the Bank of Madison lot to wait for pick-up >>> if dropping **AND** returning to MCHS, you should turn right on High St., drop off kids, and then re-enter the parade line back to MCHS.

All paraders scheduling pick up should make arrangements to meet with their rides in the Bank of Madison parking lot at approx 5:00 p.m., or at the MC Aquatic Center parking lot at approximately 5:10 p.m.

- 4. Spacing.** Paraders must maintain one car length spacing between vehicles.
- 5. Keep Moving.** The parade must kept moving forward—try to leave no more than one car length between cars.
- 6. Licensed and insured drivers only.** All motorized vehicles and anything being towed by a motorized vehicle must be insured and must be driven by a licensed and insured driver.
- 7. Height limit.** Floats should not exceed 16-feet in height.
- 8. Sharp turn ahead!** Should confirm their ability to turn right safely from Jefferson St. to 2nd St.
- 9. Animals in the parade.** Entrants with animals must have a clean-up system to ensure proper disposal of animal waste. Please ensure the safety of others and your animals.
- 10. The parade will proceed as planned, rain or shine, unless the weather is severe.** Any cancellations or delays would be posted on facebook—Main Street Madison Georgia, as early as possible. Follow us!

## Loading/Decorating/Viewing

**LOADING** Anyone needing space to touch up a float, or time to load riders before line-up, should do so in the MC Aquatic Center parking lot. Once the float is complete and everyone is on board, THEN a representative from the group should pick up the registration number from check-in and be directed to the outer ring of the parking lot with an assigned slot in the parade line up. Please review the attached STAGING map, any car not being used in the parade should park in a parking lot market with a blue dot..

Volunteers will be on-hand to help you find your spot. To participate in the parade and judging, all vehicles and floats **MUST** be in the parade line-up by 3:15. The parade will leave MC Aquatic Center by 3:45. The parade will not wait for stragglers.

**Decorating.** Have fun with your float! We would like to have every float and entry decorated to match this year's theme.

**Viewing.** Tell everyone you know that the best parade viewing area will be along N. Main St. from College Dr. to Jefferson St., and on Jefferson St. from N. Main St. to 2nd St.

For questions or clarification on any of the Rules & Guidelines please contact Colleen Hall at Madison Main Street at (706) 342-1251 ext 208 or [chall@madisonga.com](mailto:chall@madisonga.com). This pdf is available at [www.MainStreetMadisonGA.com](http://www.MainStreetMadisonGA.com)

# 2017 Parade Staging & Line-up Are Moving Up The Road!



Staging

The MCHS Student Parking Lot is busy on Dec 9, 2017, so we're spreading out to stage the parade. Please use this map to figure out where you check in. For questions or clarification please contact Colleen Hall at Madison Main Street at (706) 342-1251 ext 208 or [chall@madisonga.com](mailto:chall@madisonga.com).

**All floats & decorated vehicles stage and line up at Aquatic Center Lot (enter off East Ave.)**–Non-parade vehicles need to park in an off site lot: Elementary School, BOE, Primary School, Rec Dept., Track, or Tennis Court.

**Walkers** line-up and check-in at the tennis courts. Walkers will

feed-in to the parade from there–Walkers should park in one of the nearby parking lots (see list above).

**Horse entries** line-up and check-in at the corner of College Ave. & College St. Mounted riders will feed-in to the parade from there–Horse vehicles should park in the BOE parking lot at the end of College Ave. and walk up to College Dr. to check in, you will feed in from there.

**Bulldog Band** should line-up and check-in at the track. Band will exit the big gate and feed-in to the parade from there–Band member vehicles should park in a nearby parking lot (see list above) and report to the track.



Route

**DECK THE HALLS!**  
**Saturday, December 9, 2017**

— Parade Route      — Temporarily Impacted Cross Streets