



**MADISON PLANNING & DEVELOPMENT**

Building Office – Permits & Inspections

132 N. Main Street, City Hall, High Street Entrance

Madison, Ga 30650 706-342-1251 x226 fax 706-342-3454

As of June 1, 2015, Madison will be responsible for all new permits and associated inspections for construction and land disturbance within the city limits. You will likely recognize the permit forms and fees, as we have opted to mirror the prior system for a few months to reduce changeover complications. We appreciate your patience during this transition.

**Residential/Accessory Building Permit Application**  
 (ALL APPLICATIONS HAVE TO BE FILLED OUT COMPLETELY IN ORDER TO BE PROCESSED)

**Property Owners Information**

|                        |        |              |
|------------------------|--------|--------------|
| Property Owner's Name: |        | Cell phone#: |
| Address:               |        | Home phone#: |
| City:                  | State: | Zip Code:    |
| Email Address:         |        |              |

**Property Location**

|   |        |               |
|---|--------|---------------|
| Project Name:                           |        | Jurisdiction: |
| Property Address:                       |        |               |
| City:                                   | State: | Zip Code:     |
| Nearest Intersection or Address:        |        |               |
| Name of Subdivision:<br>(if applicable) | Lot#:  |               |

**All Contractors Must Provide a copy of State Contractor's and Business License**

**Contractors Information**

|                        |                  |                  |
|------------------------|------------------|------------------|
| Contractor's Name:     |                  | Cell phone #:    |
| Contractor's Address:  |                  | Office #: Fax #: |
| City:                  | State:           | Zip Code:        |
| Email Address:         |                  |                  |
| State Certification #: | Expiration date: |                  |
| Occupational Tax #:    | Issuing County:  |                  |
| Project Managers Name: | Telephone #:     |                  |

**Type of Building Permit Requested: (Check all that apply)**

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Addition & Remodel | <input type="checkbox"/> Apartment Building       | <input type="checkbox"/> Existing Permit Renewal | <input type="checkbox"/> Swimming Pool   |
| <input type="checkbox"/> Addition           | <input type="checkbox"/> Carport                  | <input type="checkbox"/> Garage                  | <input type="checkbox"/> Town Home       |
| <input type="checkbox"/> Accessory Building | <input type="checkbox"/> Condominium              | <input type="checkbox"/> Pool House              | <input type="checkbox"/> Remodel         |
| <input type="checkbox"/> Accessory Dwelling | <input type="checkbox"/> DCA Modular Home         | <input type="checkbox"/> Single Family Dwelling  | <input type="checkbox"/> Retaining Wall  |
| <input type="checkbox"/> Aircraft Hanger    | <input type="checkbox"/> Existing Home Relocation | <input type="checkbox"/> Two Family Dwelling     | <input type="checkbox"/> Other (Explain) |

Explanation: \_\_\_\_\_

**Building Information: (Please fill in all pertinent information)**

Total cost of construction: \$ \_\_\_\_\_ (cost should be estimated to Fair Market Value)

Structure will have:  Electrical  HVAC  Plumbing

Building Dimensions (Foot print): \_\_\_\_\_

Total square footage of building: \_\_\_\_\_

Heated: \_\_\_\_\_ Sqft. Unheated: \_\_\_\_\_ Sqft.

1<sup>st</sup> Floor Heated/Unheated: \_\_\_\_\_/\_\_\_\_\_ 2<sup>nd</sup> Floor Heated/Unheated: \_\_\_\_\_/\_\_\_\_\_

**Living Quarters and/or Bathrooms: (if applicable)**

|                        |                             |
|------------------------|-----------------------------|
| _____ Bedroom(s)       | _____ Half bathroom(s)      |
| _____ Full bathroom(s) | _____ Kitchen(s)            |
| _____ Office           | _____ Total number of rooms |

**Number of Stories:** \_\_\_\_\_ **Number of Units:** \_\_\_\_\_

**Foundation:**

Basement  Basement/Crawlspace  Basement/Slab  Crawlspace  Crawlspace/Slab  Monolithic Slab

**Foundation Material:**

Dirt  Wood  Poured Concrete  Gravel/Stone  Block  Brick

**Structure Material/Support:**

Wood  Steel  Concrete  Block  Brick  Poles  Combination

**Exterior Materials/Covering: (Please check all that apply):**

Aluminum Siding  Brick  Stone  Block  Concrete  Hardi-Plank/Hardboard Siding  Vinyl  
 Fiber Cement Siding  Wood/Plywood Siding  Metal  Stucco/Masonry Veneer  Particleboard Siding  Other

Explain Other: \_\_\_\_\_

**Roof Construction:**

Steel Truss  Structural Steel  Wood Truss  Dimensional Lumber  Engineered Lumber  Heavy Timber  
 Steel Joist  Combination

**Roof Covering:**

Asphalt/Fiberglass Shingles  Concrete Tile  Mineral-Surfaced Roll Roofing  Wood Shingles/Shake  
 Metal Roof Panel  Metal Roof Panel Shingle  Single-ply Membrane Roof  Slate  Terracotta Tiles  
 Built up Roof Covering  Other

Explain Other: \_\_\_\_\_

**Number of Fireplaces:** \_\_\_\_\_ **Wood** \_\_\_\_\_ **Gas**

Insert  Masonry  Pre-fabricated  Wood Stove

**Garage:**

Attached  Carport  Detached  No Garage

**Type of Heating System (if applicable):**

- Electric       Heat Pump       Gas       Duel Fuel       Solar       Geo - thermal

**Power Company :**

- Georgia Power       Walton EMC  
 Central Georgia EMC       Snapping Shoals EMC  
 Rayle EMC       Tri County EMC

**Water Supply:**

- Private Well       City of Bostwick  
 Private Water System       City of Rutledge  
 Morgan County       Town of Buckhead  
 City of Madison

**Sewage (if applicable):**

- Private Septic       City of Madison  
 Private Sewage System       City of Rutledge

**Occupancy Classification and Group: (Check all that apply)**

- |  |                              |                              |                              |                              |                              |
|--|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| <input type="checkbox"/> Assembly                | <input type="checkbox"/> A-1 | <input type="checkbox"/> A-2 | <input type="checkbox"/> A-3 | <input type="checkbox"/> A-4 | <input type="checkbox"/> A-5 |
| <input type="checkbox"/> Business                | <input type="checkbox"/> B   |                              |                              |                              |                              |
| <input type="checkbox"/> Mercantile              | <input type="checkbox"/> M   |                              |                              |                              |                              |
| <input type="checkbox"/> Educational             | <input type="checkbox"/> E   |                              |                              |                              |                              |
| <input type="checkbox"/> Factory – Industrial    | <input type="checkbox"/> F-1 | <input type="checkbox"/> F-2 |                              |                              |                              |
| <input type="checkbox"/> Residential             | <input type="checkbox"/> R-1 | <input type="checkbox"/> R-2 | <input type="checkbox"/> R-3 | <input type="checkbox"/> R-4 |                              |
| <input type="checkbox"/> High Hazard             | <input type="checkbox"/> H-1 | <input type="checkbox"/> H-2 | <input type="checkbox"/> H-3 | <input type="checkbox"/> H-4 | <input type="checkbox"/> H-5 |
| <input type="checkbox"/> Institutional           | <input type="checkbox"/> I-1 | <input type="checkbox"/> I-2 | <input type="checkbox"/> I-3 | <input type="checkbox"/> I-4 |                              |
| <input type="checkbox"/> Storage                 | <input type="checkbox"/> S-1 | <input type="checkbox"/> S-2 |                              |                              |                              |
| <input type="checkbox"/> Utility & Miscellaneous | <input type="checkbox"/> U   |                              |                              |                              |                              |
| <input type="checkbox"/> Single Family Dwelling  |                              |                              |                              |                              |                              |
| <input type="checkbox"/> Two Family Dwelling     |                              |                              |                              |                              |                              |

**Environmental:**

- Is the building within 200 feet of State Waters?       Yes       No
- Are there wetlands on the property?       Yes       No
- Is there flood plain on the property?       Yes       No
- Is the property in Conservation Use Program?       Yes       No

**All information is true and accurate to the best of my knowledge.**

\_\_\_\_\_  
**Applicant**

\_\_\_\_\_  
**Date**