



# SCHEDULE OF FEES

The following fees shall be charged for departmental administration and regulatory purposes for the following plans, materials, licenses, and permits. The schedule of fees is subject to periodic review and revisions; please contact City Hall Clerk's Office at (706) 342-1251 x 205 for the most current information.

All fees should be made payable to:  
**CITY OF MADISON**

- MasterCard & Visa – Welcome at City Hall
- Returned Check Charge - \$25.00

## 56-1: LICENSES & PERMITS

- A. Occupational Taxes (f/k/a Business Licenses) (annual)**
- |  |        |
|--|--------|
| 1. admin. fee - <i>NOTE: add employee fee</i>      | 50.00  |
| 2. 0 to 10 employees (per employee)                | 8.00   |
| 3. > 10 employees (per employee)                   | 4.00   |
| 4. per practitioner fee (alternative) <sup>1</sup> | 200.00 |
- B. Alcoholic Beverage Licenses & Permits (annual)**
- |  |           |
|--|-----------|
| 1. application fee                                     | no charge |
| 2. distilled spirits, retail license- initial          | 5,000.00  |
| 3. distilled spirits, retail license - renewal         | 1,500.00  |
| 4. distilled spirits, wholesale permit                 | 100.00    |
| 5. malt beverages & wine, retail license               | 500.00    |
| 6. malt beverages & wine, wholesale permit             | 100.00    |
| 7. malt beverages only, wholesale permit               | 100.00    |
| 8. malt beverages only, wholesale permit <sup>2</sup>  | 2,500.00  |
| 9. wine only, wholesale permit                         | 100.00    |
| 10. malt beverages & wine, pouring license             | 800.00    |
| 11. alcohol (spirits, beverages, wine) pouring license | 4,300.00  |
| 12. special event license - per event                  | 25.00     |
| 13. catering license                                   | 250.00    |
| 14. private club pouring (beer & wine)                 | 500.00    |
- C. Adult Entertainment Licenses**
- |  |        |
|--|--------|
| 1. Adult Entertainment Licenses (annual)           | 400.00 |
| 2. Adult Entertainment Permit (employee per annum) | 150.00 |
- D. Bed & Breakfast Establishment License (annual)** 100.00
- E. Outdoor Sales & Vending Permits**
- |  |           |
|--|-----------|
| 1. application fee                                 | no charge |
| 2. garage sale permit (per event)                  | no charge |
| 3. flea market, indoor (annual)                    | 100.00    |
| 4. flea market, outdoor (per event)                | 100.00    |
| 5. flea market, outdoor (annual) \$35/table > 10 + | 350.00    |
| 6. peddlers license (annual)                       | 100.00    |
| 7. vending permit <sup>3</sup>                     | 10.00     |

## 56-1: LICENSES & PERMITS (CONT)

- F. Tour of Homes & Group Tour License/Permits**
- |  |             |
|--|-------------|
| 1. tour management license/permit <sup>4</sup> | \$500.00    |
| 2. tour permit - date reservation (refundable) | \$100.00    |
| 3. tour permit (per tour) <sup>4</sup>         | \$3000.00   |
| 4. group tour operator license                 | see 56-1, A |
| 5. group tour permit <sup>5</sup>              | \$50.00     |
- G. Parades, Demonstrations, Special Events, etc. Permits**
- |   |          |
|---|----------|
| 1. application fee                        | \$100.00 |
| 2. permit fee (based upon scale of event) | TBD      |
- H. Sidewalks, Streets & Other Public Places Permits (annual)**
- |   |           |
|---|-----------|
| 1. sidewalk cafe                            | \$100.00  |
| 2. appearance zone                          | no charge |
| 3. publication rack - all sizes (per annum) | \$65.00   |

## 56-2: ANIMAL CONTROL

- A. Registration Fees**
- |  |       |
|--|-------|
| 1. dog (each) - January 1 to July 1                  | 15.00 |
| 2. dog (each) - after July 1                         | 20.00 |
| 3. dog, spayed/neutered (each) - January 1 to July 1 | 5.00  |
| 4. dog, spayed/neutered (each) - after July 1        | 10.00 |
- B. Impound / Confiscation Fees**
- |                    |       |
|--------------------|-------|
| 1. animal (each)   | 25.00 |
| 2. daily board fee | 5.00  |

<sup>TBD</sup> To be determined by City Manager

<sup>1</sup> practitioner employed exclusively by the U.S. government exempt

<sup>2</sup> wholesale distributors with principal place of business in city

<sup>3</sup> street/ commercial/residential property vending, per day and per location - special events only; not to exceed \$50.00

<sup>4</sup> non-profit fee exemption; non-profit fee exemption for tour permit, if non-profit owns or operates a public attraction

<sup>5</sup> valid for a maximum number of ten (10) group tours per annum

**56-3: PUBLIC UTILITIES**

**56-3: PUBLIC UTILITIES (CONT)**

**GAS DEPARTMENT**

**A. Gas Establishment of Service**

- 1. deposit – residential 3/12 of est.gas charges for 12 mo.
- 2. reconnection 50.00

**B. Gas Installation / Connection Fees and Discounts <sup>6</sup>**

- 1. tap fee, includes 100 feet of pipe 200.00
- 2. over 100 feet of pipe (per foot) 1.75
- 3. gas water heater discount - 150.00
- 4. gas furnace and/or logs discount - 50.00
- 5. gas range or dryer discount - 25.00

**C. Gas Base Rate Name and Established Rate – June-14**

name	rate (June-14)	name	rate (June-14)
1. GBL175	\$9.00	7. GBAL1400	\$20.00
2. GBAC250	9.00	8. GBAL2300	25.00
3. GBAL425	13.00	9. GB3M	25.00
4. GBAC630	13.00	10. GB5M	25.00
5. GBAL800	16.00	11. GB16M	30.00
6. GBAL1000	16.00	12. GB7M	30.00

- D. Gas Rates** per thousand cubic feet set monthly

**WATER DEPARTMENT**

**E. Establishment of Service**

- 1. deposit - residential 100.00
- 2. reconnection 30.00

**F. Water Connection Fees <sup>7 8</sup>**

1. 3/4"	\$1,000.00	5. 3"	\$16,000.00
2. 1"	2,500.00	6. 4"	25,000.00
3. 1.5"	5,000.00	7. 6"	50,000.00
4. 2"	8,000.00	8. 8"	80,000.00

**G. Water Tap Fees <sup>7 9</sup>**

1. 3/4"	\$1,295.00	4. 2"	\$2,765.00
2. 1"	1,365.00	5. > 2"	TBD
3. 1.5"	2,625.00		

**H. Fire Sprinkler System Monthly Fee <sup>10 11</sup>**

1. 3/4"	\$2.00	6. 4"	\$50.00
2. 1"	3.00	7. 6"	110.00
3. 1.5"	8.00	8. 8"	195.00
4. 2"	12.00	9. 10"	250.00
5. 3"	28.00		

**I. Water Readiness to Serve Fee <sup>12</sup> (monthly)**

1. 3/4"	\$4.60	5. 3"	\$55.20
2. 1"	6.90	6. 4"	92.00
3. 1.5"	16.10	7. 6"	193.20
4. 2"	25.30	8. 8"	276.00

**J. Water Rates per 1000 gallons**

- 1. Bulk Water \$10.00
- 2. Wholesale Water 3.97

**WASTEWATER DEPARTMENT**

**K. Sewer Connection Fees <sup>7 13</sup>**

1. 3/4"	\$1,500.00	5. 3"	\$24,000.00
2. 1"	3,750.00	6. 4"	37,500.00
3. 1.5"	7,500.00	7. 6"	75,000.00
4. 2"	12,000.00	8. 8"	120,000.00

**L. Sewer Tap Fee <sup>7 14</sup>**

1. 4"	\$1,920.00	2. 6"	\$1,980.00
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**M. Sewer Readiness to Serve Fee**

\$4.60

**N. Sewer Rates**

- 1. Per 1000 gallons \$6.30
- 2. Flat Rate 20.00

<sup>6</sup> total discounts shall not produce a credit

<sup>7</sup> For mixed use, commercial, or industrial application, the connection fee shall be the greater of a) scheduled wastewater connection fee based on water meter size, or b) the projected daily flow of wastewater (as determined by the City Manager) in gallons multiplied by \$6.00. Rates do not include bores or line extensions.

<sup>8</sup> For multi-family residential applications, the connection fee shall be the greater of a) scheduled water connection fee based on water meter size or b) number of units in the complex multiplied by \$1,000.00.

<sup>9</sup> In developments where taps were made during subdivision construction, tap fee shall not be charged; only connection fee and meter set fee (\$150.00) shall be charged. Where a tap must be made by city, a tap fee shall be charged.

<sup>10</sup> based upon unmetered fire main size

<sup>11</sup> Fire Hydrant on Private Property Readiness to Serve Fee: \$5.00 per month per fire hydrant connected to municipal water system and located on private property

<sup>12</sup> For multi-family residential applications, the monthly readiness to serve fee shall be the greater of a) scheduled meter size fee, or b) number of units in the complex multiplied by \$4.60.

<sup>13</sup> For multi-family residential applications, the connection fee shall be the greater of a) scheduled wastewater connection fee based on water meter size, or b) number of units in the complex multiplied by \$1,500.00.

<sup>14</sup> In subdivisions where taps were made during subdivision construction and only location of the tap is necessary, tap fee shall not be charged; only connection fee shall be charged in this case.

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### 56-3: PUBLIC UTILITIES (CONT)

#### SANITATION DEPARTMENT

O. Residential per month – garbage only	\$14.00
P. Residential per month – garbage and recycling	\$10.00
Q. Commercial/Industrial per cubic yard	\$3.00
R. Recycle Bin	\$10.00
S. Residential Garbage Receptacle (replacement)	\$50.00
T. Deposit, Residential – garbage only	\$20.00
U. Deposit, Commercial – garbage only	TBD

### 56-4: PUBLIC WORKS

#### FIRE DEPARTMENT

##### A. Plan Review Fees

1. premises (0-10,000 sq.ft.)	\$100.00
2. premises (10,000 > sq.ft.)	.02 sq. ft. + 100.00
3. fire suppression system plan	125.00
4. FDC Knox locking caps	tax + 82.50

##### B. Fire Marshal Inspections

1. new construction	no charge
2. fire hydrant flow test fee	per test / \$165.00
3. annual check-up	no charge
4. violations - 1st follow-up visit	no charge
5. violations - successive visits, each	100.00
6. carnivals, fairs, special events, etc.	50.00

#### BUILDING & CODE DEPARTMENT <sup>15 16</sup>

#### STREET DEPARTMENT

##### A. Permit Fees

1. right-of-way encroachment permit	\$30.00
2. paving cut / bore permit	45.00

### 56-5: PLANNING & DEVELOPMENT

#### SUBDIVISION REVIEW

A. Plat Review Meeting	no charge
B. Conceptual plat	\$50.00
C. Minor Subdivision (less than 4 lots)	
1. final plat review, first two lots	25.00
2. additional lots (each)	25.00

### 56-5: PLANNING & DEVELOPMENT (CONT)

#### D. Major Subdivision (5 lots or more)

1. preliminary plat review	50.00 + 25.00 per lot
2. final plat review <sup>17</sup>	50.00

#### LAND USE REVIEW

E. Zoning Verification (land use only)	no charge
F. Zoning Pre-application Review Meeting	no charge

#### G. Zoning Action

1. text amendment	\$150.00
2. map amendment - extant individual parcel in current residential or industrial zone	150.00
3. map amendment - planned development	550.00
4. map amendment - other than (2) (3)	300.00
5. conditional use - residential zone	150.00
6. conditional use - non-residential zone	250.00
7. variance - single item	\$150.00
8. variance - multiple items	300.00
9. modification of zoning conditions/PUD	150.00

H. Comp Plan/FLUM Amendment - Type III	300.00
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I. Comp Plan/FLUM Amendment - Type II	250.00
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J. Comp Plan/FLUM Amendment - Type I	150.00
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K. DRI Report	300.00
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L. Annexation Request – parcel with a portion already inside the city limits	city atty.fees+150.00
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M. Annexation Request	300.00
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N. TDR Preliminary Application - sending parcels	125.00
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O. TDR Final Application - receiving parcels	250.00
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#### PLAN REVIEW

##### P. Engineer Review Fees <sup>18</sup>

1. application fee	\$100.00
2. hydrological study or report	100.00
3. site, staking, soil erosion and sedimentation, grading, drainage, tree protection/tree replacement/landscape, irrigation, paving, street, streetlight plans (per sheet)	60.00
4. landscape inspection (< 3 acres)	100.00
5. landscape inspection (> 3 acres)	250.00
6. landscape re-inspection	75.00
7. utility location	no charge
8. utility plan - application fee	80.00
9. utility plan/water - inspection fees (per linear foot)	0.08
10. utility plan/wastewater - inspection fees (per linear foot)	1.60

#### CODE REVIEW <sup>16 19</sup>

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<sup>15</sup> To arrange inspections or secure permits, please contact the Madison Planning Department; all associated fees shall be made payable to the City of Madison.

<sup>16</sup> Fees shall be those fees as published and utilized by the Morgan County Building & Zoning Office as of May 1, 2015.

<sup>17</sup> No charge for residential single lot development.

<sup>18</sup> Fee covers three (3) successive submittals; if plans are not approvable on third submittal, a fee the same as the initial fee shall be charged for the fourth submittal.

<sup>19</sup> See also Public Works: Fire Department: plan review fees.

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## 56-5: PLANNING & DEVELOPMENT (CONT)

### DESIGN REVIEW

Q. Pre-Application Review Meeting	no charge
R. COA Application - administrative review	\$10.00
S. COA Application - changes to existing	20.00
T. COA Application - new construction	100.00

### SIGN REVIEW

U. Sign Application (includes up to 5 signs)	\$25.00
V. COA - Administrative Review	no charge
W. Permit, valuation > \$1,000	30.00
X. Permit, valuation \$1,000 >	\$30.00 + \$5.00/\$1000
Y. Temporary Sign / Banner	\$20.00 + \$100.00 bond

## 56-6: PRINTED MATERIALS

### A. Duplication

1. copies (1-10)	no charge
2. copies (10 or more) (per copy)	\$0.10
3. color copies (produced in house) (per copy)	1.00
4. blueprints (per page)	5.00

### B. Stock Materials<sup>20</sup>

1. Code of Ordinances	\$250.00
2. Construction & Design Standard Details	25.00
3. Madison Historic Preservation Manual	25.00
4. Historic Preservation Design Review Packet	no charge
5. Historic Preservation CD Rom	10.00
6. Subdivision Regulations	10.00
7. Street Map (when in stock)	15.00
8. Zoning Ordinance	20.00
9. Zoning Map (when in stock)	15.00

## 56-7: CEMETERY

### A. Cemetery Fees

1. burial registration fee	no charge
2. Fairview plots - current city resident (per grave)	\$200.00
3. Fairview plots - non-resident (per grave)	300.00
4. Memorial plots - current city resident (per grave)	500.00
5. Memorial plots - non-resident (per grave)	1000.00

#### NOTE:

No further plots for sale in the Old Cemetery or New Cemetery.

## 56-8: PUBLIC SAFETY/POLICE DEPARTMENT

A. Accident Report	\$5.00
B. Incident Report	\$5.00
C. DVD	\$25.00
D. Shipping	6.95
E. Precious Metals & Gems Dealer	
1. Registration	\$25.00
2. Annual Renewal	10.00

## 56-9: FACILITY RENTAL

### A. Meeting Hall – Non Profit Organization Rental Fees

1. Refundable Deposit	\$50.00
2. Rental Fee	50.00
3. AV Fee – Week Day*	50.00
4. AV Fee – Weekend*	150.00

### B. Meeting Hall – For Profit Organization Rental Fees

1. Refundable Deposit	\$50.00
2. Rental Fee	200.00
3. AV Fee – Week Day*	50.00
4. AV Fee – Weekend*	150.00

\* \$50 per hour over 4 hours

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As approved by the City of Madison Mayor and Council

Date: **May 11, 2015**

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<sup>20</sup> On-line editions published at: [www.madisonga.com](http://www.madisonga.com) NOTE: On-line editions may not contain the most recent revisions; for confirmation, please contact the City Clerk's Office.