



**Application for a
Certificate of Appropriateness (COA)**
to the Historic Preservation Commission (HPC)
for a proposed change to a locally designated property

PLEASE NOTE:

Application Requirements:

All applications must be complete and include required support materials (listed on the reverse side of this application form). Incomplete applications will not be forwarded for to the HPC for review.

Application Deadline:

Applications and support materials must be submitted fifteen (15) days prior to the regular HPC meeting, usually the second Tuesday of each month. Applications must be submitted at City Hall.

Application Representation:

The applicant or an authorized representative of the applicant must attend the public hearing to support the application.

Building Permit Requirements:

In addition to a COA application, building permits must be acquired from the Building & Inspection Department. Building permits will not be issued without proof of a COA.

Deadline for Project Completion:

After application approval, the COA is valid for 12 months and null and void if construction does not begin within 6 months.

Office Use Only

received: _____

fee paid: _____

determined complete: _____

approved administratively _____

(must have signatures below)

staff/date

commissioner/date

PROPERTY

PROPERTY ADDRESS: 524 Foster St

PROPERTY OWNER*: James W. Hewatt

*NOTE: If applicant is not the owner, a letter from the owner authorizing the proposed work must be included. Please include owner's telephone number and mailing address.

APPLICANT

APPLICANT: Ronald D. "Butch" Crook

PROJECT

BE SURE TO COMPLETE THE BACK OF THE FORM AS WELL!

TYPE OF PROJECT (CHECK ALL WHICH APPLY):

Construction

- New building
- Addition to building
- Major building restoration, rehabilitation, or remodeling
- Minor exterior change

Site Changes

- Parking area(s), driveway(s), or walkway(s)
- Fence(s), wall(s), or landscaping
- Mechanical system(s) or non-temporary structure(s)
- Sign(s)
- Demolition or relocation of building(s)

CONTRACTORS/CONSULTANTS:

Ronald D "Butch" Crook

AUTHORIZATION





The *Design Criteria* information packet contains succinct guidelines for the most commonly proposed changes. These guidelines are used by the Historic Preservation Commission as the design criteria when reviewing applications for Certificates of Appropriateness. The packet also includes sample applications and support materials. The *Design Criteria* packet is available at City Hall or on-line at www.madisonga.com.



The *Madison Historic Preservation Manual* is an illustrated handbook which offers a basic understanding of Madison's enduring qualities and provides suggestions for the protection and maintenance of its historic properties. Although out of print, copies of this National Trust for Historic Preservation Award winning document are on reserve for public use at City Hall and the Morgan County Library. They are also available on CD-ROM or on-line at www.madisonga.com.

APPLICATION CHECKLIST

A complete application requires support materials. The following materials are **required** for a complete application. Incomplete applications may be removed from the HPC's agenda. Digital photographs and PDFs of plans/elevations may be emailed to kkocher@madisonga.com.

New Buildings and New Additions

- site plan
- architectural elevations
- floor plan
- landscape plan (vegetation not required)
- description of materials
- photographs of proposed site and adjoining properties

Major Restoration, Rehabilitation, or Remodeling

- architectural elevations or sketches
- description of proposed changes
- description of materials
- photographs of existing building
- documentation of earlier historic appearance (restoration only)

Minor exterior changes

- description of proposed changes
- description of materials
- photographs of existing building

Site changes - parking areas, drives and walks

- site plan or sketch of site
- description of materials
- photographs of site

Site changes - fences, walls and systems

- site plan or sketch of site
- architectural elevations or sketches
- description of materials
- photographs of site

Site changes - signs

- approved sign application
- site plan or sketch of site
- description of materials and illumination

Describe the proposed project (attach additional sheets as necessary). The description should include proposed materials.

Please divide the description if the proposed scope of work will involve more than one type of project.

(example: 1) addition of storage and 2) installation of sign.

See attached pages detailing this request.

Applications should be submitted to the City of Madison,
132 N. Main Street, P.O. Box 32, Madison, Georgia, 30650.
Please contact (706) 342-1251 ext.207 for information.

Items for consideration:

To-date in the reconstruction/rehabilitation of the interior of this home we have rebuilt or restored 85-90% of the interior walls and flooring system in the effort to create a safe and updated home. The wiring, plumbing, heating and air systems are all being replaced. It is scheduled for full foam insulation where there was only roll ceiling insulation before. New sheetrock, painting and appliances will follow. Below are the items we bring for consideration with this application.

1. Siding removal - after evaluation by the contractor and consultation with a professional painter it is their opinion that the present siding cannot be rehabilitated. In areas around the bottom of the entire house numerous courses of the siding had rotted away and, in some cases, came loose and slid down leaving more gaps. Multiple layers of paint were applied to the siding without proper prep leaving a surface that could not be restored.

The home is scheduled to receive floor-to-ceiling foam interior insulation and because there are areas where gaps exist it will prohibit proper application of the insulation. We attempted to use siding from other areas of the house to repair but due to the extensive areas to be covered it became impossible.

We want to remove the current siding and replace it with new 6" pine which will appear the same as the original. It will be painted after installation.

2. Landscaping - Over time the soil on the North and front sides of the house has risen above the level of the original foundation. This has caused serious water accumulation which in turn caused extensive damage to the support joists and flooring system and dampness in the crawl space which generated rot and made for easy access by termites. Extensive termite damage had occurred over the years.

We want to remove soil in all areas where it could continue to perpetuate problems of years past. The soil will be pulled away to redirect water flow and then used to regrade the front and side lawn areas that are uneven. Also, the driveway area will be regraded, new paved driveway and a pad poured for a future detached carport, and two walkways added. One walkway will go from the street to the front porch, the second from the driveway to the back patio.

3. Front Porch - photos of the house on file show that the front door was originally protected by a small gabled cover. That was removed some time ago and the contributed to sinking at the front foundation which then caused significant damage inside and out around that area.

We wish rebuild a small porch door cover following the now faint lines of what appears to be the original gable overhang. It will be held up by substantial wood bracket supports. The concrete porch area will be cleaned and the stucco around the sides repaired and refreshed.